

**TOWN OF DARIEN
BOARD OF SELECTMEN
MAY 2, 2016**

ATTENDANCE: First Selectman Jayme Stevenson; Selectmen Koons, Marks, Richards and Thorne.

STAFF: Kate Clarke Buch, Town Administrator

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:05 p.m. and led the assembly in the pledge of allegiance.

PRESENTATION: Ed Gentile, Public Works Garage Renovation/Expansion Feasibility Study

Ed Gentile began the presentation on the Public Works Garage Renovation/Expansion project by giving the history of the project. Mr. Gentile was joined by two representatives from the design firm, Silver Petrucelli & Associates: David Stein, Principle and David Wenchell, Project Architect. The presentation focused on specifically the plans and budget project by Silver Petrucelli & Associates. Mr. Stein then opened up the floor to questions:

Mr. Koons asked about the safety of having two above ground tanks, specifically with attention to terrorism. Mr. Gentile answered that this had been addressed and that the tanks are double walled, fire rated and 7 or 8 feet in diameter. They would be tucked back inside of hill and hidden out of harm's way.

Mr. Koons then asked how the sanitary waste would drain and be handled from the main facility. Mr. Gentile described the drainage plan.

Mr. Koons expressed concern for FEMA and flood zone regulations and asked if the plans would have difficulty meeting these regulations. Mr. Gentile stated that he was addressing this with the staff and has reviewed the plans and has made modifications as needed.

Mr. Koons asked about what approvals would be needed from Land Use agencies. Mr. Gentile advised that all approvals had to go through all 4 stages of the planning and zoning committee and was being addressed.

Mr. Koons ended with mentioning his concern regarding the 15% contingency number in the budget and suggested a more conservative percentage be used. Mr. Gentile noted this concern.

Ms. Stevenson asked if the relocating of the salt shed had been thought of, not only for the building plans but more of a big pictures solution should there be a need for additional vehicles

in the future. Mr. Stein replied with, yes, this had been considered but due to the topography of the land, not much space would be gained.

Mr. Koons added to this thought asking if the location of the wash bays would be adjusted and/or the driveway. Mr. Gentile advised to create a driveway shape that would accommodate larger vehicles would be problematic.

Ms. Stevenson brought up solar solutions, specifically ones for water and asked if this had been reviewed. Mr. Gentile advised yes, they did look into solar over the fueling station and considering the amount of time it would take to pay back the investment (20 years), it did not make sense. Unless solar practices were further incentivized, it would not be beneficial. Not to mention the concern of maintenance and snowdrift on the panels would not make sense. Mr. Stein then noted that they could do further research on solar for hot water.

Mr. Richards asked if any other place was considered when moving the fuel tanks. Mr. Gentile advised he had struggled with this notion for the last 2 weeks and finding a location that are within the guidelines of the Fire Marshalls and close enough to fueling stations was a challenge. He also noted that ideally the tanks would be locked but with still access to appropriate persons and the farther away tanks the larger the pumps are needed to move the fuel.

Mr. Thorne wanted to clarify where exactly the retaining wall would be located and Mr. Stein pointed to its location on the maps.

Stevenson asked if any other questions, to which there were not and asked then what the next steps would be for the project. Mr. Gentile advised they would have to complete the contract and a request had already been made to discuss on the 16th of this month. Then they would be back to the Board of Selectman for the design fees.

PUBLIC HEARING ON TOWN PLAN OF DEVELOPMENT

Mr. Jeremy Ginsberg has presented to the Board before and addressed: maintaining and enhancing the community, protecting its natural resources, development strategies, managing residential development, promotion of sustainability & resiliency and how to then implement these strategies.

The floor was opened for questions and comments. Mr. Thorne acknowledged that a lot of time was spent on the project and wanted to thank Jeremy for his outstanding work. Mr. Richards reference page 112 and mentioned the color scheme of the key was a bit confusing – perhaps that needed to be changed or be left off.

It was noted by the presenters that in order make any necessary changes; the suggestions and edits would need to be compiled and submitted for approval.

Mr. Koons also noted how well done the presentation was and the information is easily read. He commented how important it is for people to see that change is happening all the time.

First Selectman Stevenson complimented them on extraordinary work that will guide them for the next 10 years within business and economic development. She wanted to make clear that her feelings were that Darien, as a community should stay opening and welcoming to all incoming residents. She then advised they were ready to take census of the meeting to endorse this town plan and suggest to Planning and Zoning that we move forward.

**** MRS. STEVENSON MOVED TO APPROVE THE TOWN PLAN OF DEVELOPMENT.**
**** MRS. MARKS SECONDED THE MOTION**
**** MOTION PASSED UNANIMOUSLY**

Public Comment – None

FIRST SELECTMAN’S REPORT

First Selectman Stevenson read her report and provided it for the record, as follows:

- I hope everyone enjoyed ushering in spring at the weekend at the Boy Scout Tag Sale and the Tilley Pond Boat Regatta. Maybe you went for a bike ride or put your boat in the water. I want to remind everyone to drive with caution as folks, especially our children, are out walking and biking around town.
- Thank you to the Recycling Center Advisory Committee/Energy Task Force and the Darien Library for hosting the annual “All Things Green” event on 4/24. This year’s event included a very successful light bulb exchange funded by our first Bright Ideas grant from Eversource. As a Clean Energy Community, we receive points for our energy conservation work and the points translate into grants to be used for more energy projects.
- Little League Opening Day was one for the Darien memory books with moving messages from Bobbie Valentine, Tim Stisser and the National Anthem sung by a member of the Challenger Program. Thank you to Hutch Pegler and the countless parents, coaches, volunteers, players and team sponsors who make the DLL one of the best and largest programs in the nation.
- On 4/27, I attended a presentation on responding to an Active Shooter in the workplace. We will be organizing a drill for Town Hall Employees shortly.
- On 4/28, I proudly recommitted the Town of Darien to take a Stand Against Racism by supporting the YWCA of Darien/Norwalk’s annual initiative.
- Congratulations to Mariam Ghaloo, MMS 8th grader, who was an eesmart, energy conservation, contest winner this year and was recognized at a ceremony at the state capitol last Friday. IT was an honor to help her celebrate her award.

Business Note

Congratulations to Darien Rowayton Bank on 10 years of service to the Town of Darien!

TOWN ADMINISTRATOR'S REPORT

Ms. Buch reported that the next Department Head In-Service Day would focus on setting goals and objectives for both the department and themselves.

New Business

a) Discuss and Take Action on Request to approve the Annual Artists at Grove Street Plaza event on September 24th, 2016

Nobuko Miki presented her request to expand the Annual Artists Show to the sidewalk and to close the parking-lot. She very much hopes the event will continue to grow and become a Darien tradition.

**** MR. RICHARDS MOVED:
The Board of Selectmen of the Town of Darien hereby grants permission for the Annual Artists on Grove Street event to take place on September 24th, 2016 with a rain date in October.**

**** MS. MARKS SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY**

b. Transfers –Ms. Buch presented the transfer requests.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:				To:		
Acct. Number	Account Name	Amount		Acct. Number	Account Name	Amount
10704000-86600	BOF Contingency	\$2,788		10104061-82007	Independent Audit	\$2,788
	TOTAL	\$2,788			TOTAL	\$2,788

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:				To:		
Acct. Number	Account Name	Amount		Acct. Number	Account Name	Amount
10704000-86600	BOF Contingency	\$490		10104061-82004	Clerical Services	\$490
	TOTAL	\$490			TOTAL	\$490

**** MR. KOONS MOVED TO APPROVE**
**** MR. RICHARDS SECONDED THE MOTION**
**** MOTION PASSED UNANIMOUSLY**

APPOINTMENTS/REAPPOINTMENTS

Consider and take action on the following appointments:

- a. Elizabeth Hall to the Beautification Commission for a 3-year term beginning on December 1, 2014 and expiring on November 30, 2017.
- b. Kenneth Coe to the Recycling Center Advisory Committee for a 1-year term from January 1, 2016 to December 30, 2016.

**** MR. THORNE MOVED TO APPROVE THE APPOINTMENTS:**
**** MS. MARKS SECONDED THE MOTION.**
**** MOTION PASSED UNANIMOUSLY.**

11. APPROVAL OF MINUTES

Ms. Buch asked that proposed edits to the minutes for the Regular Meeting of April 18, 2016 be sent to her and she would revise them accordingly. The minutes for the April 4 Regular Meeting and Executive Session had not been resent with this meeting's packet, so the Board will wait and address them at the next meeting:

**** MS. MARKS MOVED TO APPROVE THE MINUTES OF THE EXECUTIVE**
SESSION OF APRIL 18, 2016:
**** MR. RICHARDS SECONDED THE MOTION.**
**** MOTION PASSED UNANIMOUSLY.**

Adjournment

**** MS. MARKS MOVED TO ADJOURN THE MEETING.**
**** MR. RICHARDS SECONDED THE MOTION.**
**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,
Leah Mink,
Telesco Secretarial Services